

MailCenter

Release procedures

Digital approval processes for sales and purchasing

03/2021



Approval digital thinking

Product

SAP release procedures - In practice, many documents are printed out as part of approval procedures. Because you need a signature. In most cases, this is still done by hand. Paper-bound release processes take a lot of time and resources. Documents are delayed after signing to the nearest competent body. Important deadlines and deadlines pass, efficiency decreases and archiving costs are high. The switch from the classic signature folder to the electronic version directly in the SAP system offers considerable advantages.

With our add-ons, you can create release processes completely digitally without media breakage. The SAP document passes through several processing instances and is released by the responsible persons one after the other directly in the SAP system.

Who is interested in the SAP release procedures?

Basically for all companies that want to make the release process more efficient.

They reduce time and costs. You also reduce the manual effort involved in editing releases. By switching to an electronic release process, many disadvantages of paper-based approval processes can be avoided.

Our offer

- Release procedures for MM and SD operations
- Simple and flexible definition of release strategies
- Automatic notification of the persons involved
- Direct editing from email or mobile APP (IOS & Android)
- Substantial acceleration of task processing
- Latest SAP technologies with SAP UI5
- Intuitive operation - no training effort
- 100% user-oriented solution

SAP® Certified
Integration with SAP S/4HANA®

	MailCenter Release Standard	MailCenter Release Premium	MailCenter Release Enterprise
Release procedure sales Requisition, sales orders, order confirmations, contracts, scheduling agreements	●	●	●
Release procedure purchasing * Requests, purchase requisitions, purchase orders, contracts, performance journals	● *	● *	● *
Release via SAP GUI	●	●	●
Release via e-mail			●
Release via mobile App		●	●
	Basic	Our recommendation!	All-in

* SAP standard

Release procedure Sales

Sales - No release is available in the SAP standard. With the SAP Release Add-Ons, you can implement and fully digitize your approval processes in sales directly in SAP.

Example:

Suppose that in a company, order confirmations for customer orders must be released before shipping to the customer.

1. For sales orders of order type TA and ZTA up to a value of 10,000 €, it is sufficient for a colleague from the sales team to review and release the task. This must not be the same colleague who recorded the order.
2. In the case of order confirmations up to €50,000, the team leader must also release the order.
3. If the sales order has a value of more than €50,000, it is also necessary to release it by the management.

With our add-on, you can digitize this release process, avoiding the typical disadvantages of external workflows and paper-based document release: unnecessary costs, delays and operational inefficiencies.

Functions

- Release strategies for quotes, sales orders, contracts, credit memos, etc.
- Basis to replace manual signature procedures in distribution with electronic ones and to uphold the four-eyes principle
- Release procedure with classification for sales documents
- Simple and flexible definition of release strategies
- Intuitive processing of the release in SAP GUI and Fiori (fiorized)



Simplified notification and editing

Accelerate approval processes in sales & purchasing

By email

Do you work with the SAP release in purchasing or with the MailCenter release procedures in sales and want to speed up these processes? With this add-on, the employees involved are immediately informed about a new worklist by email. From the email, you can then immediately jump into the release transaction and release the locked operations. This minimizes delay, orders are faster with the supplier and you are more likely to receive your goods.

Functions

- Define monitors to monitor purchasing and sales operations
- Creation of emails for blocked documents to the responsible processor
- Flexibility through user exits and badis
- Processing and document release are done directly from the email
- Very simple configuration

Via Mobile APP

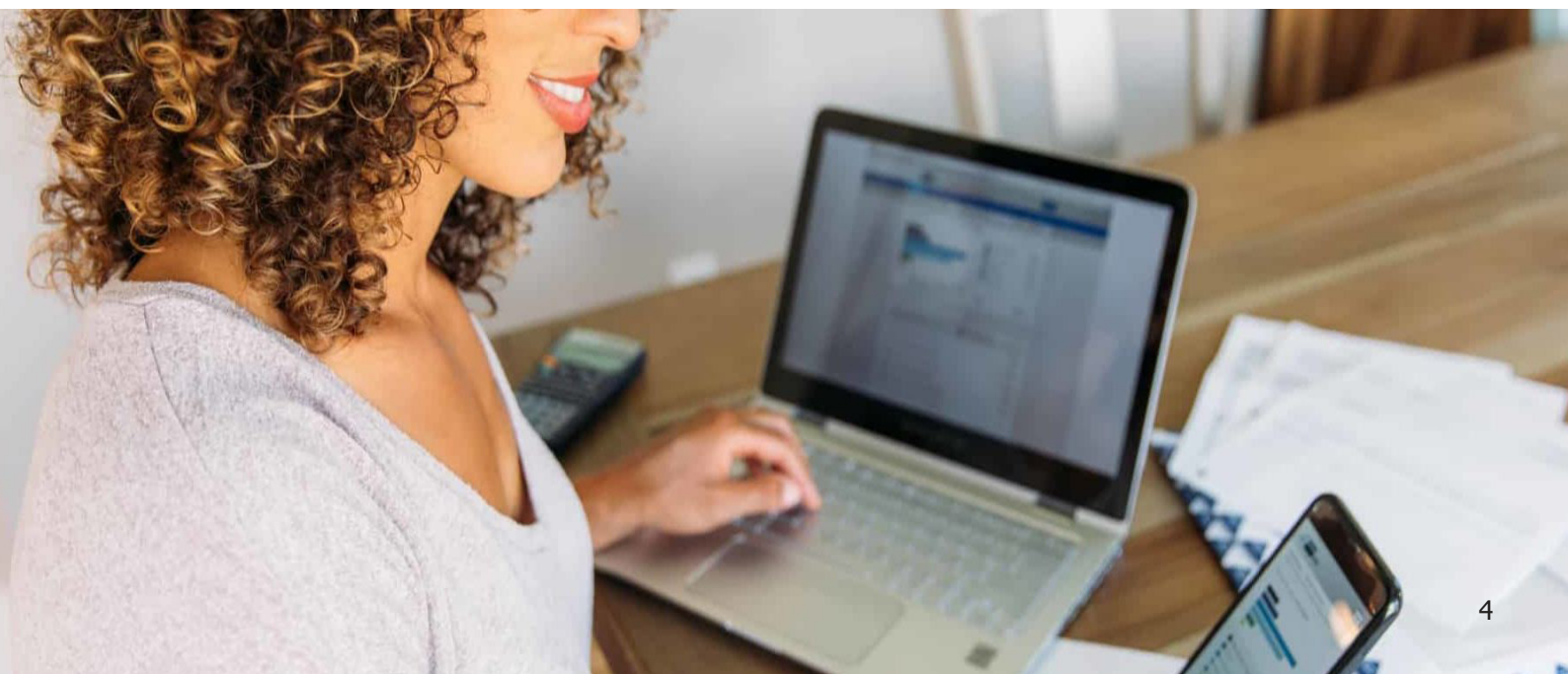
The innovative release APP enables modern release processes via smartphone or tablet. Anytime and from anywhere. This is practical, saves time and money. Digital and mobile release rapidly accelerate approval processes in sales and purchasing

Functions

- Release MM and SD operations on your smartphone or tablet
- Automatic notification of responsible persons
- Notification via push-notification
- Direct release of operations from the APP
- Withdrawal of releases possible
- 100% integration in SAP standard processes

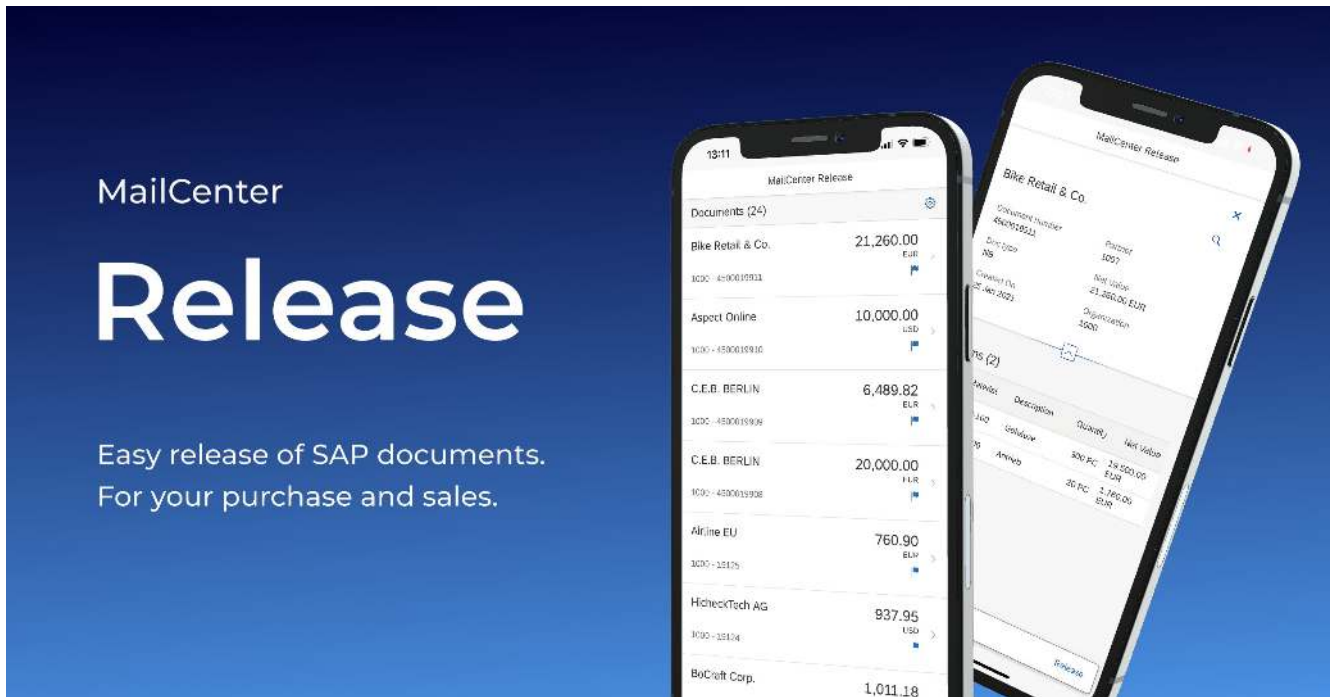
The rapid and comprehensive digitization of the release processes offers the potential to significantly speed up release processes.

Less work for you - These enhancements for notification and processing tasks save time and significantly optimize approval processes.



Grant permits via Mobile APP

Approval processes in sales & purchasing – think digital



Benefits of release APP

Overview

The app simplifies and speeds up release processes. All decision-makers are guided through the release process one after the other. Step by step, automatic, safe.

Give approvals 24/7

Sales and purchase documents can be released via the app at any time and location-free. 24/7 – from the home office, on the go, on holiday.

Intuitively operated

The release app is logically structured and intuitive to use. There is no need for introduction or training. Simply download APP, install and get started.

App Features

- Release MM and SD operations via app out-of-box
- Automatic notification of responsible persons
- Direct release of operations in the APP
- Withdrawal of releases possible
- 100% integration in SAP standard processes

Your benefits

- Speed up task processing
- Intuitive operation - no training effort
- Latest SAP technologies
- SAP UI5 & SAP Gateway
- Easy installation



Release
munich enterprise software



Scope of solutions

The MailCenter add-ons are offered as a standard solution and are available in German and English languages.

Services

- Technical implementation
- Company-specific configuration
- Function instruction and handover
- User documentation

System requirements

Product versions from

- EHP2 FOR SAP ERP 6.0
- SAP ERP 6.0
- SAP NETWEAVER 7.4

Also for SAP S/4HANA – from SAP S/4HANA ON-PREMISE 1511

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Contact

Would you like more information about our MailCenter release procedures add-ons? Talk to us. We are happy to assist you with a comprehensive discussion and a product demo.



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